

Weekly Bulletin – This Week in Childcare 10th – 14th November

Dear Colleagues

These are the deadlines, information, and announcements for the week of 10th – 14th November 2025.

DEADLINES / IMPORTANT DATES:

1st – 14th November 2025 Core Funding Review & Confirm ****Today****

FOR YOUR INFORMATION

Christmas Network

We are delighted to invite you and your staff team to an ELC, SAC and Childminders informal social Christmas networking event. This will be an excellent opportunity to meet with colleagues and friends in the sector.

The event will take place in the **Meadowlands Hotel on Friday 28th November, from 6.30pm to 8.30pm.**

Refreshments and hot finger food will be provided.

Initially we will be taking bookings for 3 people per service as places are limited, but if you would like to add more names, we will be operating a waiting list.

Can you please book your place before Friday 21st November 2025, remembering to provide details of any dietary requirements.

Bookings: eilish@kerrycountychildcare.com



Kerry County Childcare Committee
invite you to our
2025
Christmas Networking Event
for all Early Years Educators, School Age Educators
and Childminders.

This will be an excellent opportunity to meet with
colleagues, old friends and new.

Event Details
The Meadowlands Hotel, Tralee on Friday 28th
November, from 6.30pm to 8.30pm.

Refreshments and hot finger food will be provided.

Places are limited so if you would like to attend
please email: eilish@kerrycountychildcare.com

The flyer features a red background with white snowflakes and a cartoon illustration of Santa Claus in the bottom right corner.

Core Funding Compliance – Attendance Records

Following pilot compliance visits in 2024/25, the Department has highlighted differences in how services record staff attendance.



To meet Core Funding Requirements, all Partner Services must keep accurate, real-time staff attendance records. Staff must sign themselves in and out as they arrive, leave, move between rooms or take breaks. Absences and any cover staff must also be fully recorded.

These records may be checked during compliance visits and are required for meeting Core Funding obligations. The requirement to maintain staff attendance records is outlined in the Core Funding Agreement which can be found [here](#).

Core Funding Review and Confirm

The Review and Confirm task for November 2025 can be completed between 1st - 14th November 2025.



In this cycle of the November Review and Confirm, all Services are being asked to review and update the “Rate of Pay Per Hour” value for active In Ratio and Managerial Staff Members entered into the Service Profile. **Please see attached document.**

For further support please contact Pamela: pamela@kerrycountychildcare.com

Closure and Changes

A new process has been added to the Early Years Hive to assist providers with making requests to close a service/organisation. Providers will be able to submit a change of address, legal structure/ownership and exit a programme call. Upcoming training on this new process will take place on Thursday 20th November 2025.



To register for this go to the Announcement section of The Hive and follow the link provided.

New Employment Regulations Order / Staff Funding Additional

Contribution

The ERO came into effect on 13 October 2025, partner Services who failed to complete an application change between 13 October and 19 October will receive a reduced number of allocation weeks for the Staff Funding Additional Contribution. **Backdating will not be permitted.**



To avail of the Staff Funding Additional Contribution for the 2025/2026 Core Funding Programme Year, eligible Partner Services **must** submit an Application Change and input a Change Effective Date in the “Staff Member and/or Capacity Change Effective Date” field. It is important that on the summary page of your Core Funding application, before submitting your Application Change, that you review the information submitted as part of your Application Change and review the grant values associated with the Staff Funding Additional Contribution.

If your service requires support, additional resources are available under the [Core Funding Documents](#) and [Help and Support](#) sections on the Early Years Hive.

For further support on the ERO please contact Kathryn: kathryn@kerrycountychildcare.com

For further support on the Staff Funding Additional Contribution please email Pamela:

pamela@kerrycountychildcare.com

Tusla Registration Renewal



All Early Years Services are required to renew registration every 3 years. The registration date can be found on the current Tusla certificate or checked on the [Early Years Register](#) or the [School Age Register](#). Please note the following key points:

- Applications must be submitted no later than 2 months before your current certification expires.
- The process requires submission of in-date Garda Vetting for the Registered Provider and the Person in Charge (if different). Current timelines for vetting should be considered.

Failure to reregister in time will result in your removal from the register, and it is an offence to operate an unregistered service. Additional information on re-registration can be found [here](#).

Book-Keeping and Tax for Childminders

Kerry County Childcare Committee are delighted to offer childminders the opportunity to attend a series of online workshops on the financial aspects of childminding.



The sessions will be delivered by Sarah McGuinness, SM Accounting Solutions. The workshop outline is as follows:

Session 1: Tax Registration and Accounting Basics - Thursday 20th November, 7pm - 9pm:

Session 2: Financial Records, Bookkeeping & Profit & Loss - Wednesday 26th November, 7pm - 9pm

Session 3: Income Taxes – thresholds, credits, tax calculation & deadlines - Thursday 4th December,
7pm – 9.30pm:

Session 4: How to submit your Form 11 on ROS (Revenue Online Services) - Thursday 11th December,
7pm – 9.30pm:

This series of workshops have been designed specifically to support childminders to understand and learn how to keep financial records and make financial returns to Revenue. If you wish to attend this series of workshops, please click on this link to book your place here; [Book-Keeping and Tax for Childminders – Fill in form](#)

Please note, this series of workshops will only be delivered if there are sufficient participants.

Any queries about the workshops can be made to amy@kerrycountychildcare.com / 066 7181582

Kerry County Childcare Committee Website and Facebook Page



If you would like to post a job on our website please contact Kathryn:

kathryn@kerrycountychildcare.com

If you need assistance with designing your jobs advert please contact Eilish:

eilish@kerrycountychildcare.com

Follow our Facebook page [here](#) and visit our [Childcare Providers Information](#) and [Childcare Providers Training](#) sections of our website for information updates.

Kind regards

Kerry County Childcare Committee